



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
December 20, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, December 20, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Kurt Heidel and Mrs. Stilwell. Also present were Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Johnay Cranford; Mr. Brian Hostetler, Mr. Jeffrey Delaney, members of the press and interested citizens.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting held on November 19, 2018 and the minutes from the Re-organization meeting held on December 3, 2018 for board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of November 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-038**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for November 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-039**.

Mr. Heidel entered the meeting at 7:04 pm

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden/Mr. Rose

The committee met on December 6. The committee reviewed the results from the Middle School Scheduling Survey conducted on Facebook and Twitter. The survey was presented in 3 parts regarding year round schooling. The results of the survey showed the majority of public, parents and staff opposing year round schooling. It was determined by the committee to discontinue any further discussion. The committee was in favor of establishing a sub-committee to explore other options.

STUDENT BOARD REPRESENTATIVE REPORT

Ms. Cranford gave a report on various events and club activities at the high school. Club events include eleven DECA students qualified for the state competition; Student Government is conducting it's annual "match maker survey". Co-Curricular events for December: the annual wrestling "border battle" took place on December 19, district band and ensemble performed for Christmas shoppers at the Reading Mall.

CURRICULUM / TECHNOLOGY / Co-CURRICULAR COMMITTEE – Mrs. Lawrence

The committee met on December 6. Dr. White gave a thorough presentation to the committee of Student Services programs. The presentation included information and updates in the Gifted Program, Guidance & Grief, Beech Street Learning Studio and Cyber/Virtual Education. Mr. Miller provided a summary of the Fall Co-Curricular activities and updates on sports including a brief summary of a new PIAA school classification formula. The complete report can be found as an attachment to the Board agenda.

FACILITIES / FINANCE COMMITTEE – Mr. Heidel

The committee met on December 13. The committee heard a presentation from Mr. Schlesinger, Public Financial Management Director, reviewing the refinancing option for the General Obligation Bond Series 2014. The parameters resolution will be presented for approval on the January 2019 Board agenda. Items reviewed by the committee and recommended for Board approval on tonight’s agenda are the 2019 Building Envelope Repairs Project, contracts, the Land Bank Intergovernmental Cooperation agreement, the Investment Grade Audit (IGA) agreement and the resolution to limit school property tax increase. The Act 1 Base Index is 2.3%; the Pottstown School District Adjusted Index is 3.3%. The complete report can be found as an attachment to the Board agenda.

Ms. Bearden entered the meeting at 7:11 pm.

POLICY/PERSONNEL COMMITTEE

The committee met on December 13. The committee reviewed updates to Policy 202 eliminating references to “Future Residents” and requirements for seniors completing their senior year. Personnel items discussed included changes to Co-Curricular categories and stipends. The complete report can be found as an attachment to the Board agenda.

Mr. Hylton asked for clarification on Policy 202 regarding when a non-resident senior becomes eligible for free tuition. When does the senior year start?

Mr. Rose and Mrs. Francis confirmed the Policy Committee, after lengthy discussions, concluded that the start of their senior year, July 1st, was the date of eligibility. The previous policy language stated “after the start of the 3rd marking period”.

BOROUGH LIAISON REPORT

No report.

PSBA/MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORTS

No report.

APPROVAL OF CONSENT ITEMS

Mrs. Jampo, in lieu of the absence of Mr. Rodriguez, presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

Mr. Hylton request Policy 202 be moved to non-consent. He does not support the eligibility date for non-resident seniors.

BOARD ACTION: Minutes, List of Bills and Treasurer's Report

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the Board approve the minutes from the Regular Board meeting held on November 19, 2018, the minutes from the Re-organization meeting held on December 3, 2018, the list of bills for the period of November 2018 and the treasurer's report for November 2018 as presented.

All members were in favor. Ayes: Eight Nays: None. Absent: One. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Armato and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Jacyln Harner, Secondary Special Education Teacher, Pottstown High School, resignation effective when position is filled or January 25, 2018; hire date June 5, 2006.

Dee Pettine, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement effective April 18, 2019; hire date September 1, 1986.

Diane Earnshaw, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement effective June 30, 2019; hire date September 5, 1989.

Ratify Jonna Williams, Long Term Substitute Teacher, Barth Elementary, resignation effective December 21, 2018.

Lyndsay Hashem, Secondary Teacher, Pottstown High School, resignation effective when position is filled or February 4, 2019; hire date September 11, 2017.

Diane Halpine, Secondary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective July 30, 2019; hire date February 3, 1997.

Debra Mann, Kindergarten Teacher, Lincoln Elementary, resignation for the purpose of retirement, effective June 14, 2019; hire date August 25, 1997.

Karen Dilliplane, Certified School Nurse, Barth Elementary, resignation for the purpose of retirement, effective February 18, 2019; hire date March 12, 2003).

Aliceclair Faust, Secondary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective June 28, 2019; hire date September 3, 1985.

Karen Lawler, Elementary Teacher, Franklin Elementary, resignation for the purpose of retirement, effective August 5, 2019; hire date August 29, 1996.

Michael Vought, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement, effective June 25, 2019; hire date September 1, 1986.

Diana Dotterer, Elementary Teacher, Rupert Elementary, resignation for the purpose of retirement, effective June 30, 2019; hire date May 23, 1988.

Exempt

Ratify Susan Ross, Student Service Program Coordinator, Administration Building, resignation effective December 7, 2018; hire date October 17, 2016.

Rescind Resignation: Karen Kile, PEAK Pre-K Counts Coordinator, Annex, effective December 31, 2018.

Classified

Sharon Armentrout, Classroom Assistant, Franklin Elementary, resignation effective January 21, 2019; hire date September 29, 2016.

Robin Debnam, Classroom Assistant, Pottstown Middle School, resignation for the purpose of retirement, effective June 30, 2019; hire date May 20, 2004.

LEAVES

Professional

Ratify Dee Pettine, Secondary Teacher, Pottstown High School, request for intermittent leave of absence covered by Family Medical Leave Act, effective December 6, 2018, end date tbd.

Kayla Sabata, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be June 14, 2019, end date tbd.

Classified

Ratify Tiffany White, Classroom Assistant, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective November 15, 2018, end date tbd.

Ratify Diane Fabian, Classroom Assistant, Annex, request for leave of absence covered by Family Medical Leave Act, effective December 5, 2018, end date tbd.

Ratify David Willman, Custodian, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective December 3, 2018, end date December 14, 2018.

CHANGE IN POSITION AND/OR SALARY

Professional

Ratify Brittany Zacharias, from Long Term Substitute Teacher to Elementary Special Education Teacher, initial assignment to be Barth Elementary, effective November 20, 2018, \$45,000 + \$1,000 Stipend in accordance with Professional Agreement, Step 1 - Bach (contract of D. Alexander).

Samantha Duncan, from Intervention Assistant to Elementary Teacher, Lincoln Elementary, effective January 2, 2019, \$45,000/yr, Step 1 - Bach (contract of M. Koman).

Exempt

Ratify Marissa Bush, from Child Accounting Specialist to Student Services Program Coordinator, effective December 10, 2018, \$38,197/yr.

Kim Howerter-Brown, from Pre-K Counts Teacher to Pre-K Counts Program Manager, Annex, effective January 2, 2019, \$49,000/yr (grant funded).

Classified

Ratify Louise Cannell, Part-time Cafeteria Worker, from 4 hrs/day to 6.25 hrs/day, no change in hourly rate.

ELECTIONS:

Professional

Ratify Mark Snyder, Long Term Substitute Teacher, Pottstown Middle School, effective November 30, 2018 to end of 2018/2019 school year, \$194/day (coverage for M. Ishler, Teacher on Assignment.).

Jennifer Winneberger, Long Term Substitute Teacher, Barth Elementary, effective January 3, 2019, \$194/day (coverage for M. Emery).

Amanda McDevitt, Long Term Substitute Teacher, Barth Elementary, effective January 3, 2019, \$194/day (coverage for M. Miller).

Classified

Ratify Sara Stoltzfus, Custodian I, Pottstown Middle School, effective November 27, 2018, \$15.07/hr (replacing V. McMullen).

Ratify Judith McGinn, Substitute Support Staff, effective December 10, 2018, hourly rate per schedule.

Ratify Vicki Baldwin, Substitute Support Staff, effective November 27, 2018, hourly rate per schedule. This is in addition to her role as Student Proctor.

Correction: Ratify Alison Musumeci, Part-Time Early Childhood SEL Specialist, effective October 24, 2018, 4 hrs/day, \$25/hr (grant funded).

Stephanie Braccili, Full-time Pre-K Counts Coach, Annex, effective January 2, 2019, \$31.11/hr (J. Jarolin and (K. Howerter-Brown).

Kayla Earnest, Classroom Assistant, Franklin Elementary, effective January 3, 2019, \$13.65/hr (replacing (S. Armenstrout).

Compensation for Missed Planning Time, \$23/hr per period

Beth Mason, MS, 5 missed planning times, \$115.00 (10/25/18 to 11/6/18)

Kimberly Petro, MS, 2 missed planning times, \$46.00 (11/1, 11/2/18)

Michaela Johnson, HS, 13 missed planning times, \$299.00 (10/22/18 to 11/14/18)

Co-Curricular Assignments 2018/2019 - Additions/Corrections * **Addendum 2018-2019-040.**

- Fall Sports and Non-Athletics

Walking School Bus

Shannon Wagner, Temporary Coordinator, anticipated effective date March 2019 (coverage for S. Iezzi).

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Diane Meck	PASBO Annual Conf.	Hershey, PA	03/06/2019 - 03/08/2019	\$839.00 pd from dept budget
Admin	Diane Meck	PDE Data Summit	Hershey, PA	03/25/2019 - 03/27/2019	\$825. 00 pd by dept. budget
Admin	Maureen Jampo	PASBO Annual Conf.	Hershey, PA	03/06/2019 - 03/08/2019	\$906.00 pd from dept.budget
MS	Kelly Leibold	WEB Basic Training	Skytop, PA	02/25/2019 - 02/27//2019	\$2,687.97 pd by grant

FIELD TRIPS

<u># Students/..Groups</u>	<u>Conference Name/Activity</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to Student</u>	<u>Cost to District-Substitutes</u>	<u>Chaperones</u>
22	DECA	Hershey, PA	02/20/2019-02/22/2019	\$400.00	\$210-\$230	Kevin Pascal TBD
120	Environmental Science Club	Dingmans, PA	03/20/2019-03/22/2019	\$0.00	\$315-\$345	Ginger Angelo Tracy Pasquale Samuel DeAngeli

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-041:**

- Valley Forge Educational Services
- Ken Crest Service Agreement
- MOU: Unfinished Athletics
- MOU: Samana Holistic
- MOU: Catalyst Community Conversations

RESOLUTION TO LIMIT PROPERTY SCHOOL TAX INCREASE

The Superintendent recommends the Board approve the resolution to limit property school tax increase as presented and a copy be filed in the Secretary's office as **Addendum #218-2019-042**.

2019 BUILDING ENVELOPE REPAIR PROJECT

The Superintendent recommends the Board approve the 2019 Building Envelope Repair Project as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-043**.

INVESTMENT GRADE AUDIT AGREEMENT

The Superintendent recommends the Board approve the Investment Grade Audit agreement as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-044**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

NON-CONSENT:

The non-consent items were presented for board consideration.

Hearings from Patrons of the Schools (limited to non-consent items):

None.

Board Comments:

None.

LAND BANK INTERGOVERNMENTAL COOPERATION AGREEMENT

The Superintendent recommends the Board approve the Land Bank Intergovernmental Cooperation agreement as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-045**.

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the Board approve the Land Bank Intergovernmental Cooperation agreement as presented.

Upon roll call vote, the vote was recorded as follows: Mr. Heidel: nay; Mr. Rose: aye; Mr. Armato: aye; Mrs. Francis: aye; Mrs. Barnhill: aye, Ms. Bearden: aye; Mrs. Lawrence: aye; Mr. Hylton: aye. Ayes: Seven. Nays: One. Absent: One. Motion carried.

POLICY(S)

The Superintendent recommends the Board approve the following policy as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-046**:

- Policy 202: Eligibility of Non-Resident Students

It was moved by Mr. Armato and seconded by Mr. Rose that the Board approve Policy 202 as presented.

Upon roll call vote, the vote was recorded as follows: Ms. Bearden: nay; Mrs. Barnhill: aye; Mr. Rose: aye; Mr. Heidel: nay; Mr. Armato: aye; Mrs. Lawrence: aye; Mrs. Francis: aye. Ayes: Five. Nays: Three. Absent: One. Motion carried.

INFORMATION

- **Monthly Meeting Notice: January 2019**

FEDERATION REMARKS

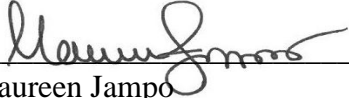
Mr. Decker, on behalf of the Federation of Pottstown Teachers, extended well wishes for a happy holiday season to the Board and administrators. He shared his appreciation to the staff and students for their commitment to helping others during this holiday and for their service to the community.

ROUND TABLE

Each Board Member extended their wishes for a happy holiday.

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 7:32 pm.



Maureen Jampo
Board Secretary